



DEPARTMENT: Public Works Department

TITLE: Lead Wastewater Treatment Plant Operator

REPORTS TO: Public Works Superintendent

SALARY: \$56,760 Base salary

HTML TO ACQUIRE APPLICATION <https://www.visitmorton.com/cityofmorton.html>

Applications to be emailed to pwdirector@visitmorton.com or mail to PO Box 1089, Morton, WA 98356

POSITION PURPOSE:

Performs professional work in planning, organizing, directing and maintaining the wastewater utility and grounds.

ESSENTIAL DUTIES:

- A. Wastewater Treatment Plant
 1. Responsible to Department of Ecology for all accurate record keeping and reports (monthly, quarterly and yearly)
 2. Works with Public Works Superintendent to prepare yearly wastewater budget
 3. Maintains all pumps, valves and lab equipment
 4. Daily lab procedures-NPDES for wastewater discharge permit
 - a. PH
 - b. Temperature
 - c. Flow
 - d. Acids
 - e. Solids
 - f. Cl₂ T and more
 5. Maintain Certified Lab Accreditation
 6. Try to maintain a non-offensive odor at the plant
 7. Maintain records
 8. Maintain grounds
 9. Monthly, yearly biosolids, labs and reports
- B. Required to work weekend on a rotation basis with other public works department staff for routine maintenance and testing at wastewater treatment plant and water treatment plant, including occasional operations of the water treatment plant.
- C. Other duties as assigned by the Superintendent



PERIPHERAL DUTIES:

1. Keep accurate and complete reports and records
2. May perform work outside of classification
3. Maintain a friendly and understanding attitude with the general public

SKILLS AND ABILITIES:

- ~ Ability to operate hand and power tools
- ~ Ability to operate heavy equipment such as a backhoe, excavator, dump truck, skid steer, etc...
- ~ Ability to perform ever-changing lab procedures
- ~ Ability to repair or replace equipment that fails
- ~ Ability to read blueprints, as-builts and electrical diagrams
- ~ Working knowledge of chemistry, (lab procedures)
- ~ Ability to write reports to obtain necessary permits as mandated by DOE, DOH or EPA

WORKING CONDITIONS:

- ~ Must be able to lift and move items weighing up to 50 lbs.
- ~ Must be able to work outdoors in inclement weather
- ~ Must be able to work well with other members of the Public Works Crew
- ~ Must be teachable and willing to learn from others or the person in charge

MINIMUM QUALIFICATIONS:

- ~ Group II WWTPPO certification or higher (Ideal WWTPPO II, WTPO I or II, WDM I or II)
- ~ High school diploma or GED
- ~ Possess a valid Washington State driver's license
- ~ Ability to remain insured under the City's insurance carrier



JOB DESCRIPTION RECEIVED:

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as needed, including work in other functional areas to cover absences or relief to equalize peak work periods, or to otherwise balance the work load.

Employee

Date

Department Head

Date